

Minutes of the Health and Safety Committee held on 31 May 2018 at 1000 in the Boardroom

Present: Dr Catherine Baxter (Chair) Mrs Emma Osbourne
Mrs Helen Armishaw Mrs Beverley Partridge
Dr Ianto Guy Mr Chris Ruffley
Dr Moira Harris Dr Victoria Talbot
Mr Thomas Leigh Mr Matthew Thorpe
Miss Lynn McIntyre Mr Sam Wane
Miss Grace Milburn
Mrs Lavinia Moroz-Hale

Apologies: Dr Ivan Grove
Mr David Nuttall
Professor Peter Mills
Mrs Lisa Plant
Mrs Michelle Pryce
Miss Louise Rogers

17/25

Approved: the minutes of the meeting of the Health and Safety Committee held
on 1 March 2018 (17/13-17/24)

17/26

Noted: (i) that the minutes of the meeting of the Health and Safety Committee held on 1 March 2018 (17/13-17/24) were approved.

appeared to be improving the awareness of the need to report and seek guidance to prevent further injuries; Incidents of minor bites

Agreed: to recommend to Finance and General Purposes Committee and subject to the latter's approval, to the Board of Governors, the terms of reference for a Biological Safety Committee

17/29

Received: a report from the Radiological Safety Officer, Dr Ivan Grove

Noted:

- (i) that there were no incidents to report;
- (ii) that regular leak tests checks were due to take place in October;
- (iii) that following the cessation of the use of the probe the report was no longer deemed to be confidential;

17/30

Received: a report from the interim Biological Safety Officer, Tom Leigh.

Noted:

- (i) that two undergraduate classes had been delivered involving Containment 1 type cultures with all bacteria being destroyed by autoclave after each class;
- (ii) that plans were being discussed to extend the PML containment lab into S26;
- (iii) that D1 activities (reported by Michael Theodorou) included: ongoing previously reported work by Andrew Cooley,

17/33

Received: an oral report from the UAV/Drone Safety Officer, Dr Ianto Guy

Noted:

- (i) that no incidents have been reported;
- (ii) that new guidance had been issued and Dr Guy would be reviewing that and would report back at the next meeting;
- (iii)