

**Private & Confidential
STAFF RECORD CARD (non e-recruitment)**

PERSONAL DETAILS		HARPER ID NUMBER:	
Forenames:	DOB:	Sex: Male Female Other	
Surname:	Marital Status:		
Title:	National Insurance No:		
Address:	Home Telephone:		
	Mobile Number:		
	Email:		
Postcode:			
Next of Kin:	Address (if different from above):		
Relationship:			
Emergency Tel No:			
BANK DETAILS			
Bank Name:	Account Number:		
Address:	Sort Code:		
	Account Name:		
PENSION CONTRIBUTIONS			

All employees are eligible to join a pension scheme however the choice of scheme is dependent on your contract. For lecturing posts the relevant scheme will be Teachers pension.

For all other contracts the relevant pension scheme will be the Harper Adams Group Pension Scheme.

Please tick the appropriate box:

